

# IRON TIME

Chapter #1

The next day, in an ADP meeting room...

WE HAVE AN URGENT MEETING. SANTA CLAUS CALLED! THE ELVES HAVEN'T RECEIVED THEIR SALARY THIS MONTH!

BEFORE WE BEGIN, DON'T YOU THINK THIS ROOM COULD USE A LITTLE FENG SHUI?

YOU'RE SO RIGHT. LET'S REARRANGE THE FURNITURE.

It's after dark in Barcelona, the perfect time for the city's most sinister beings to leave their lairs and carry out their evil plans.

1 hour later...

AS WE WERE SAYING...MRS CLAUS INSISTS THAT IF IN THE NEXT 30 MINUTES WE DON'T...

BUT TODAY IS NATIONAL VIKING DAY, AND WE'RE A MULTICULTURAL COMPANY!

THAT'S TRUE. WE CAN'T DISCRIMINATE AGAINST VIKINGS!

2 hours later

IS THAT 50 SHADES OF GREY? DID YOU REALLY LIKE THAT?

IT'S NOT MINE! IT'S MY FATHER'S SISTER'S. SHE LEFT IT AT MY HOUSE AT THANKSGIVING. BLAH, BLAH, BLAH...

3 hours later

BY THE WAY, WHY DO WE DO PAYROLL FOR SANTA CLAUS AND NOT TOOTH FAIRY?

AND WHAT'S UP WITH HER TOOTH OBSESSION ANYWAY?

ARE YOU KIDDING ME? WHAT'S WRONG WITH YOU PEOPLE? WE'VE BEEN IN THIS MEETING FOR HOURS AND WE STILL HAVEN'T EVEN STARTED TO TALK ABOUT...

Suddenly...

I HAD TO SELL MY ICONIC RED SUIT TO PAY EVERYONE'S SALARIES! DO YOU THINK ANYONE'S GOING TO RESPECT ME DRESSED LIKE THIS? CHILDREN ACTUALLY RUN AWAY FROM ME ON THE STREET!!!!!!

HELP! IRON TIME, COME SAVE US QUICK!

CAN'T YOU SEE THAT CRONO CHAOS HAS BEEN WASTING YOUR TIME? I'LL HAVE TO GET RID OF HIM BEFORE ANGRY SANTA TERMINATES YOU ALL

THANKS IRON TIME. DAMN THAT CRONO CHAOS!

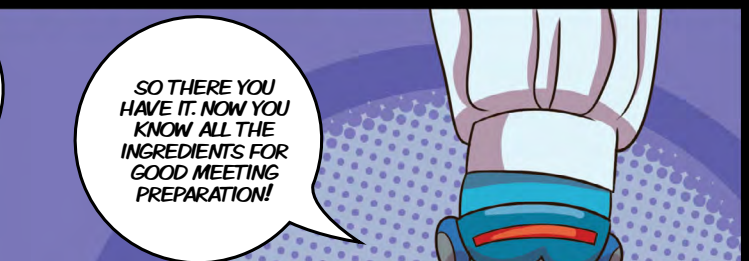
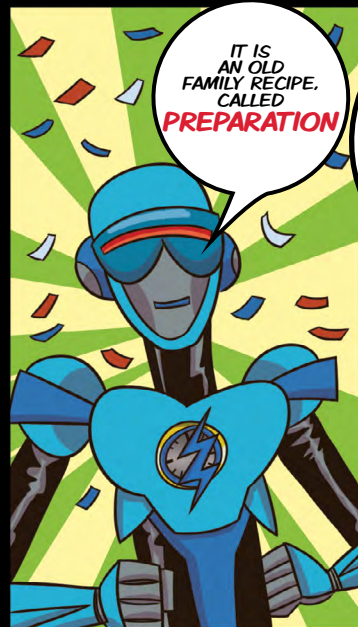
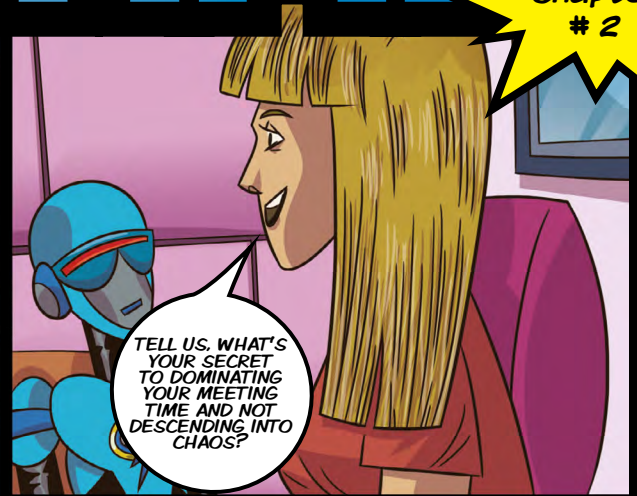
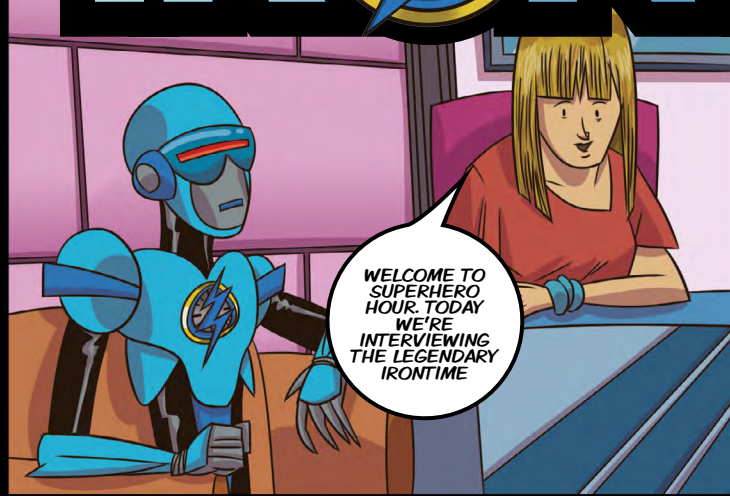
Next time you should be more aware and use your time more carefully...

THIS WEEK I CHALLENGE YOU TO CALCULATE EXACTLY HOW MUCH TIME YOU SPEND IN MEETINGS - INCLUDING TIME ON OVERRUNNING MEETINGS. WHAT'S YOUR TOTAL?



# IRON TIME

Chapter  
# 2



THIS WEEK I CHALLENGE YOU TO USE THE IRON TIME PREP SHEET, TO CHANGE THE WAY YOU PLAN YOUR MEETINGS. CAN YOU BECOME A SUPER HERO AND ADOPT THESE NEW HABITS?



# IRONTIME

Chapter  
# 3

JOHN RECEIVES A MYSTERIOUS INVITATION...

THAT'S STRANGE.  
AN INVITATION  
WITHOUT AN  
AGENDA. NO  
OBJECTIVES. NO  
INSTRUCTIONS

WELL, I'LL GO  
ALONG AND  
SEE WHAT  
HAPPENS.  
ANYWAY IT'S  
ONLY AN  
HOUR SO IT'S  
NO BIG DEAL

IT SEEMS JOHN IS NOT THE ONLY CURIOUS ONE. HAVE THEY ALL  
FORGOTTEN THAT CURIOSITY KILLED THE CAT?

AND AS CHAOS PROMISED, HE  
TAKES ALL THEIR TIME... LITERALLY!

SAVE US  
IRON TIME!  
CRONO CHAOS  
IS ROBBING  
OUR TIME!

WHO'S  
THE CHAIR-  
PERSON  
HERE

I AM!

I THOUGHT  
I WAS!

WHAT AM I  
DOING HERE?  
I HAVE SO  
MUCH WORK  
TO DO!

FOOLS, YOU'VE  
FALLEN INTO MY  
TRAP! IF YOU HAVE  
SPARE TIME TO JOIN  
THESE MYSTERIOUS  
MEETINGS, I THINK  
I'LL TAKE IT ALL FOR  
MYSELF.  
HA HA HA HA!

IS IT  
TIME TO  
COLLECT MY  
PENSION  
YET?

THAT'S WHAT  
YOU GET FOR  
ACCEPTING  
MYSTERIOUS  
MEETING  
INVITATIONS

THIS WEEK, YOUR CHALLENGE IS  
TO DECLINE ANY MYSTERIOUS  
MEETING INVITATIONS - ONES  
THAT DON'T HAVE AN AGENDA  
AND SPECIFIC INSTRUCTIONS  
FOR YOU!



# IRON TIME

Chapter  
# 4

MY FATHER  
WORKS AT  
ADP.

IT'S BEEN DAYS  
SINCE I'VE SEEN  
HIM. THE LAST THING  
HE SAID WAS THAT  
HE WAS GOING TO  
A MEETING AND HE  
HASN'T COME BACK...  
SOMEONE IS FORCING  
HIM TO ATTEND  
MEETINGS  
AGAINST HIS WILL.

WEEKLY NUMBERS  
REVIEW

UPDATE ON THE REVIEW  
OF THE STATUS REPORT

MEETING EFFECTIVENESS  
WORKSHOP

IF ANYONE  
SEES THIS  
VIDEO...  
PLEASE...  
HELP US!

ALTHOUGH THE VIDEO GOES VIRAL AND  
REACHES 10 MILLION VIEWS, THERE IS  
ONLY ONE PERSON WHO CAN HELP -

AND SUDDENLY, IN THE MIDDLE OF AN UPDATE  
REVIEW MEETING

THANKS  
IRON TIME

HE WAS THE  
VICTIM OF A  
CHRONO CHAOS  
TRAP!  
I SAVED HIM.  
BUT WHAT ABOUT  
YOU?

THIS WEEK I CHALLENGE YOU TO ELIMINATE AS MANY MEETINGS AS  
POSSIBLE FROM YOUR CALENDAR. ARE YOU BRAVE ENOUGH TO HIT DELETE?



# IRON TIME

Chapter  
#5

MARY FINISHES  
A SIMPLE  
JOB WITHOUT  
REALIZING  
SOMEONE IS  
WATCHING HER...

INVITATION  
FINISHED.  
AGENDA  
ATTACHED. NOW  
I JUST NEED THE  
DISTRIBUTION  
LIST...

HEY YOU SHOULD  
REALLY ADD TODD,  
SIMONE, MARC-OLIVER,  
PHILIPPE, MICHAEL,  
MANUELA, FRANK,  
ANDREAS, MARCELLA,  
DAVID, MIKE, ANTONIA,  
JOE, JORDI, IAN, ROB,  
TIM AND LEON TO  
YOUR INVITATION ...

GOOD IDEA.  
I'LL INVITE  
THEM ALL  
JUST IN  
CASE

AND LEON ...  
AND THAT'S  
IT I THINK...

YOU'RE  
RIGHT...I  
SHOULD  
ADD CARLOS  
RODRIGUEZ  
TOO, JUST IN  
CASE

BUT MARY REALIZES THAT  
SOMETHING IS WRONG...

HEY,  
HAVEN'T YOU  
FORGOTTEN  
SOMEONE  
IMPORTANT?

WHAT!!!? DID I  
INVITE ALL THOSE  
PEOPLE? EVEN  
CARLOS?! I'LL HAVE  
TO RESERVE THE  
AUDITORIUM SO WE  
CAN ALL FIT!  
**HELP!!!**

AUDITORIUM  
FULL. WAITING  
FOR THE  
MEETING OF  
THE CENTURY  
TO START.

DON'T  
SEND THAT  
INVITATION  
MARY! WAIT, LET  
ME DESTROY  
CHRONO  
CHAOS!

THANK YOU  
IRON TIME. I  
OWE YOU ONE  
... HOW I CAN  
EVER REPAY  
YOU?

NO NEED TO  
REPAY ME. NEXT  
TIME JUST  
DON'T INVITE  
SO MANY  
PEOPLE.

AND THAT'S YOUR CHALLENGE FOR THIS WEEK - TAKE A LOOK AT THE MEETING INVITATIONS YOU'VE SENT RECENTLY AND REMOVE SOME ASSOCIATES FROM EACH OF THEM. HOW MANY WILL YOU MANAGE?



# IRON TIME

Chapter #6

SOMETHING SINISTER HAS HAPPENED IN THE LAST FEW HOURS HERE AT ADP

BUT IN AN OFFICE, HIDDEN AWAY, SOME ASSOCIATES ARE FIGHTING BACK

WHAT HAPPENED IRON TIME? ARE THEY ASLEEP?

NOT QUITE. I NEED TO KNOW... HAVE THEY MADE ANY DECISIONS OR ACTION POINTS IN RECENT MEETINGS?

THE TRUTH IS THAT THE MEETINGS ARE USUALLY TOO LONG FOR...

I GET IT: THEY DIDN'T MAKE SURE THEIR DECISIONS WERE CLEAR. CHRONO CHAOS WAS ABLE TO TAKE ADVANTAGE OF THE CONFUSION... AND HAS TURNED THEM INTO ZOMBIASSOCIATES

AAAAGGGHHH! CAN YOU DO ANYTHING TO SAVE THEM?

THIS TIME I CAN'T SAVE THEM MYSELF. IT'S YOU WHO HAS TO GO OUT AND MAKE DECISIONS AND DEFINE ACTION POINTS TO SAVE THEM FROM THE CHAOS.

AND OUR HEROES DIVE RIGHT IN, TO COMBAT THE CONFUSION.

TO PREVENT ZOMBIASSOCIATES FROM TURNING ON YOU, THIS WEEK I CHALLENGE YOU TO DEDICATE THE LAST 5 MINUTES OF EACH MEETING TO CLARIFYING DECISIONS AND DEFINING ACTION POINTS.

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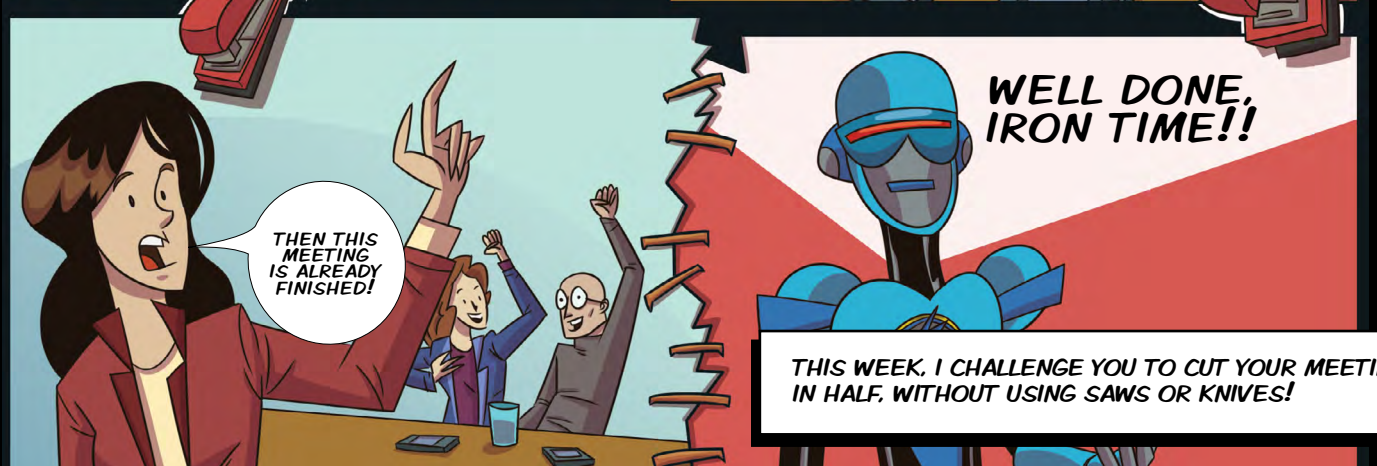
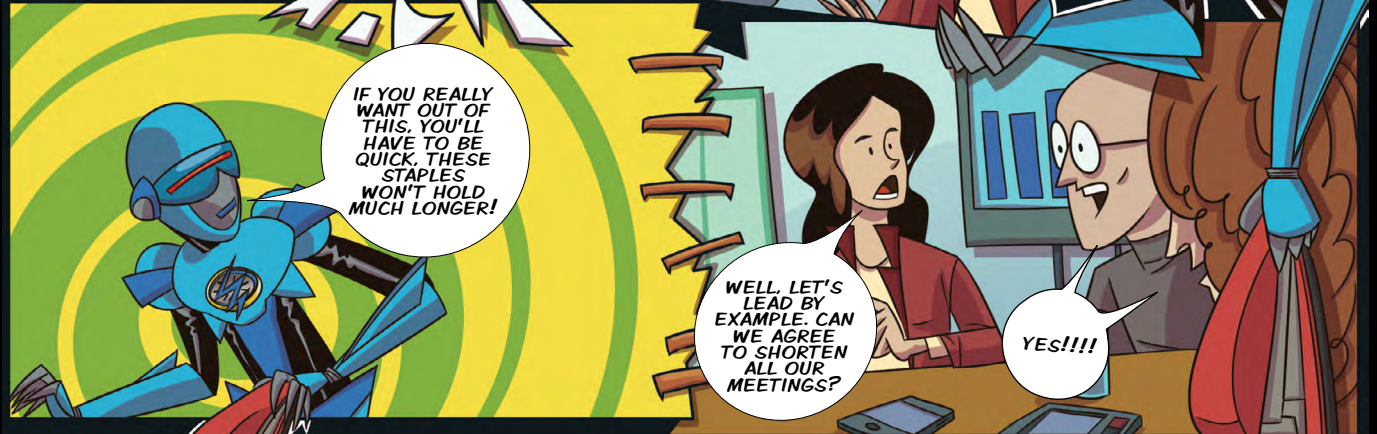
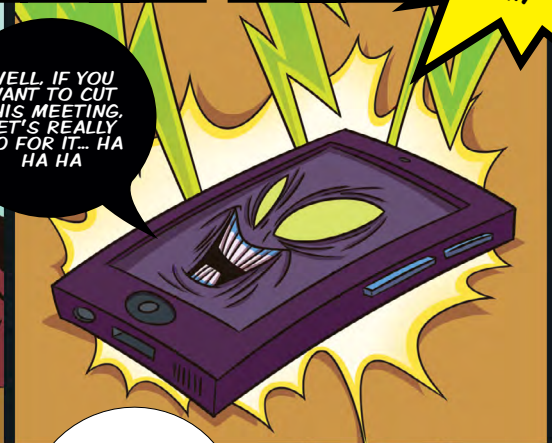
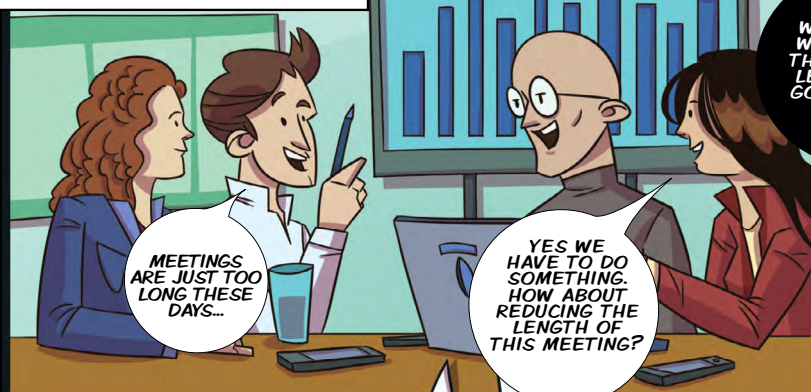
BEST DECISIONS EVER MADE



# IRON TIME

Chapter  
#7

ADP EX COM. TODAY IS A DAY TO  
MAKE BIG DECISIONS.





# IRON TIME

Chapter  
#8

GOOD EVENING  
EVIL FRIENDS.  
KINGS AND QUEENS  
OF THE NEW AGE OF  
WRONG-DOING...  
WE'RE GATHERED  
HERE TODAY TO LEARN  
HOW TO DISRUPT  
ADP MEETINGS  
EFFECTIVELY...

AND I MYSELF  
HAVE PREPARED  
A MOST  
**DETAILED  
PRESENTATION**  
TO TEACH YOU BEST  
PRACTICES  
LET'S TAKE  
A LOOK...

SUDDENLY...

Opening...

Evil presentation\_FINAAAL\_OK.ppt



System  
overload

Evil presentation\_FINAAAL\_OK.ppt



**FILE  
TOO  
HEAVY**

EH, I THINK  
WE HAVE A  
TECHNICAL  
PROBLEM ...

IT SMELLS  
LIKE BURNING...  
HAVE YOU GOT  
SOMETHING IN  
THE OVEN,  
CHRONO  
CHAOS?

THE SCREEN CATCHES FIRE AND FALLS  
ON THE EVIL AUDIENCE

BUT IT SEEMS THAT IRON TIME IS  
BUSY FIGHTING - AHEM - WHAT  
EXACTLY SHOULD I TELL THEM  
IRON TIME?

YOU DON'T HAVE  
TO LIE, DEAR  
NARRATOR.  
SUPERHEROES  
HAVE THE RIGHT  
TO PAMPER  
THEMSELVES  
EVERY NOW AND  
THEN.

AND TO TELL THE  
TRUTH, YES I DID  
HEAR THE CRIES OF  
CHRONO CHAOS... BUT  
HE GOT WHAT HE  
DESERVED.

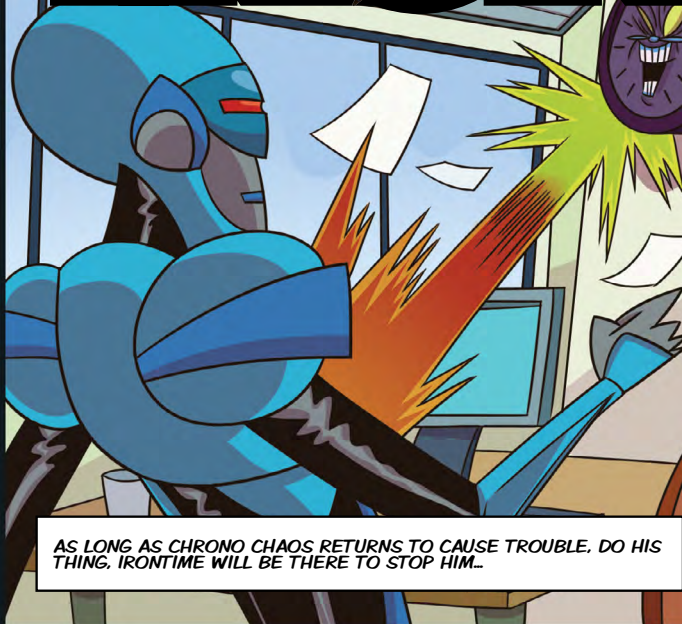
OH NO! IT'S A  
BARBECUE!  
SAVE US IRON  
TIME!

AND YOU, THIS WEEK I CHALLENGE YOU TO KEEP ALL PPT  
PRESENTATIONS TO FIVE MINUTES OR LESS, SO YOU DON'T  
OVERLOAD YOUR LISTENERS. YOU CAN SEND MORE DETAILED  
SLIDES BY MAIL AFTERWARDS. IT'S TIME TO GET CONCISE IN  
YOUR MEETINGS!



# IRON TIME

Chapter  
#9



AS LONG AS CHRONO CHAOS RETURNS TO CAUSE TROUBLE, DO HIS THING, IRON TIME WILL BE THERE TO STOP HIM...



DROP THAT WOMAN IN THE BLACK AND BLUE DRESS, CHRONO CHAOS!



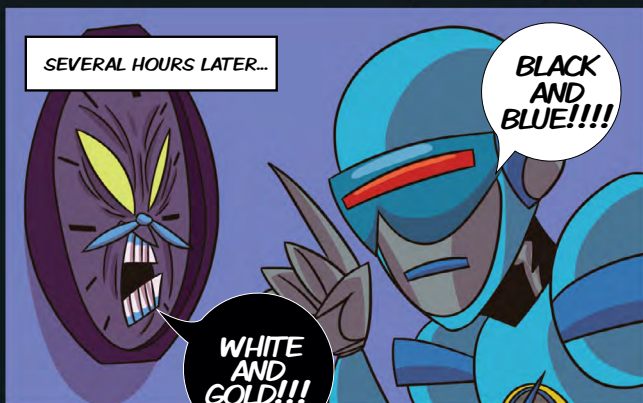
BLACK AND BLUE? YOU MEAN WHITE AND GOLD ...



WHAT? MY CARTOON SPECTRAL ANALYZER TELLS ME THAT THE DRESS IS BLACK AND BLUE



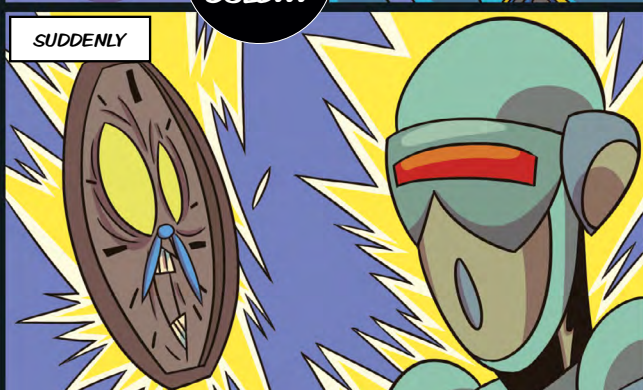
YOUR SPECTRAL ANALYZER IS SECONDHAND AND OUT OF DATE. THE DRESS IS WHITE AND GOLD!



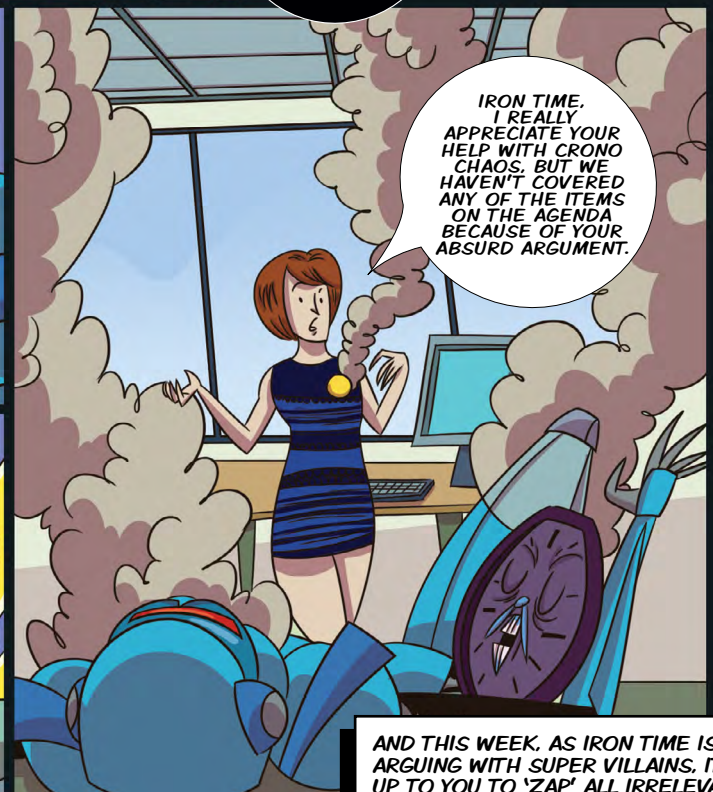
SEVERAL HOURS LATER...

BLACK AND BLUE!!!!

WHITE AND GOLD!!!



SUDDENLY



IRON TIME, I REALLY APPRECIATE YOUR HELP WITH CRONO CHAOS. BUT WE HAVEN'T COVERED ANY OF THE ITEMS ON THE AGENDA BECAUSE OF YOUR ABSURD ARGUMENT.

AND THIS WEEK, AS IRON TIME IS BUSY ARGUING WITH SUPER VILLAINS, IT'S UP TO YOU TO 'ZAP' ALL IRRELEVANT DISCUSSIONS THAT DIVERT FROM THE AGENDA. DON'T BE SHY - GET ZAPPING!



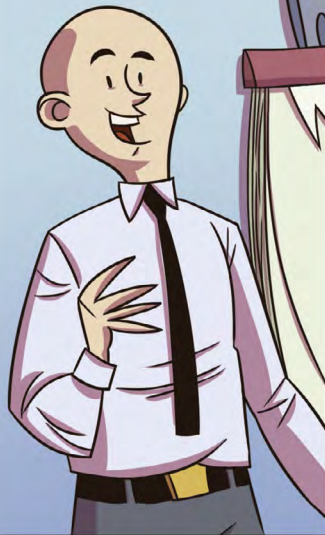
# IRON TIME

Chapter  
#10

AT ADP EVERYTHING IS READY FOR AN IMPORTANT MEETING, SO YOU KNOW CHRONO CHAOS IS READY TO ATTACK, AND IRON TIME IS HERE TO DEFEND US. IT'S SO EXCITING!



THE MEETING FINALLY STARTS, BUT...



IT'S IS SO BORING IT DESTROYS THE ATTENDEES...



AND THE EVIL VILLAIN...



...AND EVEN OUR GREAT SUPERHERO.

YAAAAWN ... AND WHEN THE MEETING IS SO UNINSPIRING, EVEN YOUR OMNIPRESENT NARRATOR MIGHT TAKE A NAP

BUT BEFORE I FALL ASLEEP, HERE'S THIS WEEK'S CHALLENGE



MAKE DYNAMIC CHANGES SO THAT ASSOCIATES CAN ENJOY YOUR MEETINGS. TRY WALKING, STANDING, OR OUTDOOR MEETINGS, OR APPOINTING DIFFERENT ROLES... ANYTHING YOU CAN THINK OF TO CHANGE YOUR USUAL FORMAT! YAAAAWN



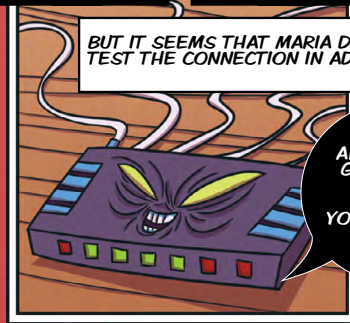


# IRON TIME

Chapter  
#11

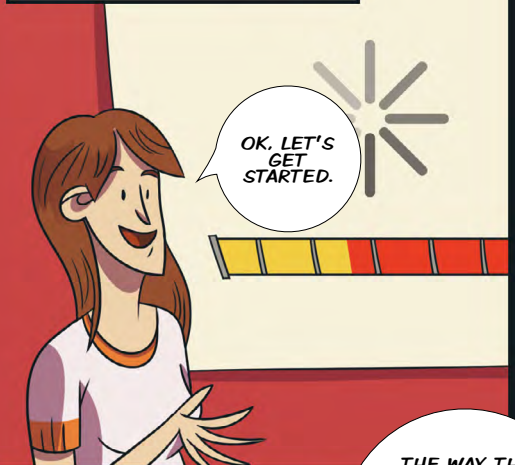


FOR TODAY'S MEETING, WE'LL USE LYNC VIDEO TO CONNECT. IT'S THE MOST EFFECTIVE WAY TO SAVE TIME AND MONEY



BUT IT SEEMS THAT MARIA DIDN'T TEST THE CONNECTION IN ADVANCE

AHH, MARIA. GET READY FOR A MEETING YOU'LL NEVER FORGET



OK, LET'S GET STARTED.



DAD?! MOM?! WHAT'S GOING ON?.



IS THAT YOU, MARIA? HOW ARE YOU? ARE THESE YOUR FRIENDS? IS ONE OF THEM YOUR BOYFRIEND? DID YOU REMEMBER TO PUT DEODORANT ON YOUR FEET?

THE WAY THEY SMELL, YOU NEED TO BE CAREFUL! DO YOU STILL SLEEP WITH THAT TEDDY BEAR? NO WONDER YOU DON'T HAVE A BOYFRIEND... REMEMBER WHEN ...



HA HA HA HA !!!



SAVE ME IRONTIME!



HA HA HA HA I CAN'T DO ANYTHING UNTIL I STOP LAUGHING. IS IT TRUE THAT YOU SLEEP WITH A STUFFED ANIMAL? HA HA HA HA!

AND FOR YOU, HERE'S YOUR CHALLENGE FOR THIS WEEK: LYNC VIDEO IS A PERFECT TOOL FOR CONNECTING WITH ATTENDEES IN DIFFERENT LOCATIONS. USE IT INSTEAD OF CONF CALLS THIS WEEK SO YOU CAN ACTUALLY SEE YOUR COLLEAGUES. YOU CAN EVEN TRY IT WITH ASSOCIATES IN YOUR BUILDING AND SAVE YOURSELF BOOKING A MEETING ROOM. JUST REMEMBER TO CHECK THE EQUIPMENT AND ITS CONNECTIONS !!



# IRON TIME

Chapter  
#12

THIS IS  
THE LAST  
CHAPTER,  
BUT DON'T  
CRY DEAR  
ASSOCIATES.

BUT YOU CAN'T  
LEAVE US NOW!  
SURE, OUR  
MEETINGS ARE  
BETTER AND  
BETTER EVERY  
DAY, BUT CHRONO  
CHAOS STILL  
HAUNTS US! WE  
NEED YOU!

REMEMBER,  
YOU'VE ALREADY  
LEARNED SHORT,  
DYNAMIC MEETINGS  
THAT FOCUS ON  
YOUR GOALS ARE  
MORE EFFICIENT AND  
PRODUCTIVE!  
AND BECAUSE YOU  
SPEND LESS TIME IN  
MEETINGS YOU HAVE  
MORE SPACE TO DO  
YOUR ACTUAL WORK.  
WHAT A CHANGE!

SO I HAVE TO  
LEAVE; THERE  
ARE OTHER  
COMPANIES THAT  
STILL NEED ME,  
AND THERE ARE  
MANY VILLAINS TO  
DEFEAT...

AND I LEAVE  
YOU WITH YOUR  
LAST IRONTIME  
CHALLENGE... FOR  
NOW!

CHOOSE 3 OF YOUR MEETINGS AT RANDOM THIS  
WEEK AND USE THE SPECIAL EVALUATION SHEET TO  
ASSESS HOW EFFECTIVE & PRODUCTIVE THEY'VE  
BECOME. TELL US HERE AT MEETME HOW YOU'RE  
DOING!

THE END?